

CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE
30 Realty Drive, Cheshire, Connecticut 06410
Telephone (203) 250-1111
www.ciacsports.com

2024 CIAC GIRLS TENNIS TOURNAMENT
Sponsored by Wilson

1. **Date – Class 2024 Tournament**

Friday, May 24	Opening round and First round (16) for teams with no Opening round
Saturday, May 25	First round (16) for those with Opening round matches
Sunday, May 26	Rain date to finish First round (16) matches
Tuesday, May 28	Quarter-finals
Wednesday, May 29	Semi-finals
Thursday, May 30	Finals – Sites TBA
Friday, May 31	Rain date
Saturday, June 1	Rain date

Note: If rain cancels too many matches, two rounds may be scheduled on the same day. In the event of inclement weather, the affected teams have the option with mutual consent of scheduling the match at an indoor facility. The indoor court surface must be consistent with outdoor hard court surfaces, e.g., Har Tru, carpeted and grass surfaces are not permitted. The cost is to be shared by the two competing teams.

- If two matches are played on one day, then the first match will be 2 out of 3 sets with a super tie-breaker (1 to 10 by 2 points) used for 3rd sets.**
- The Girls Individual Tennis Invitational will be offered to an outstanding group of players, expanded to 64 singles and 32 doubles teams will be contested at Conard High School beginning Sunday, June 2, 2024 at Noon.
- In the event of a team or individual forfeit, no individual wins or losses will be counted toward individual records.
- In the event that a higher seeded school has fewer than four (4) courts, and more than two teams competing, the home court will be shifted to the next highest seeded school meeting the criteria.
- Host sites are reminded to have the Site Director greet competing teams at least thirty (30) minutes prior to scheduled match time, including opening rounds. Host schools must provide adequate restroom facilities.
- For the team tournament, coaching is permitted on changeovers throughout the state team tournament only by the designated head coach. For the individual tournament, coaching is permitted only by the designated head coach between sets. Discussion still needed to determine coaching on changeovers or only between sets.
- Any player having played a minimum of *ten (10) matches* at a specific singles or doubles position is required to play in that position for the team tournament. Any alterations may not be for strategic advantage and must be approved by the tournament director.**
- Girls who participate on boys' teams, because the school does not offer a girls program in that sport, may enter either the boys' or the girls' tournament, but not both. **Girls who choose to participate on a boys' team when the school offers a girls' team in that sport, may only enter the boys' tournament.**
- COACHES – REVIEW THE CIAC REGULATION RELATED TO “UNATTACHED STATUS” WITH YOUR TEAM PRIOR TO THE SEASON.

11. **Outside Competition** – Please review the rule about unattached competition. Players are allowed to compete in four outside events as individuals but must adhere to the three match per week rule and obtain advance permission from parents, the coach, the Athletic Director and the school principal. The starting date for this rule is the first day of the team’s schedule, its first match date.
12. All sports teams and individual athletes must have a minimum of ten (10) physical/exertional practice days with their school before the date of the first scheduled competition. No team/athlete shall practice/compete with their school more than six (6) consecutive days to provide a day of rest. Saturdays, Sundays, and holidays may be used unless prohibited by local board policy.
13. **Students with Special Needs** – Coaches are reminded to inform contest officials prior to each competition of any student with special needs who could be competing in the contest when his/her disability could impact the individual’s performance or the conduct of the competition.
14. All regular season matches must be entered online on the day of the match as soon as possible following the match’s completion. Scores may be entered via the Online Eligibility Center, the “Submit Scores/Forms” option of the “CIAC for Coaches” menu at ciacsports.com, or the “Submit Scores” button in our ciacmobile.com mobile site. Entering scores at ciacsports.com or ciacmobile.com requires either a coaches or scorekeeper’s access code, those codes are managed via the Online Eligibility Center and can be retrieved from a school’s athletic director.
15. **CIAC Tournament Site Media Policy** – The CIAC places tremendous value on the role the media plays in promoting and highlighting high school sports. To that purpose CIAC tournament venues and hosts should make every effort to provide a working environment conducive to all media (print, broadcast and internet based) covering our events. The following are **minimum standards**, developed in consultation with the CIAC Media Advisory Committee, which should be provided for working media at all CIAC tournament sites:
 - 1) A minimum of one hour following the conclusion of post-game interviews to write in the press box, press area or a suitable facility in close proximity to the site of the event (i.e. office, classroom, etc.).
 - 2) Access to electric power (shared power strip, etc.)
 - 3) Access to wireless internet service.

Site directors should communicate these requirements to any staff person who may be responsible for the administration of the event. If for some reason a site will not be able to provide these items for a contest, a site representative should inform the CIAC in advance and work with the media on site before the game and work to provide a reasonable solution to the issue. Members of the media who will be covering events are directed to contact the appropriate site as far in advance as possible to inform them they will be at the event and discuss what arrangements will be made for working media at the site.
16. **Unmanned Aerial Systems at CIAC-Sanctioned Events** – The use of unmanned aerial systems, often referred to as drones, is prohibited for any purpose by any person(s) at all CIAC-sanctioned events. This policy includes not only the restricted playing area of the venue(s), but also the physical confines of the entire stadium / field / arena structure. For the purposes of this policy, an unmanned aerial system is any aircraft without a human pilot on board.
17. **SPORTSMANSHIP** – Member schools are expected to conduct their relations with each other at all levels of competition in a spirit of good sportsmanship. The school administration is responsible for the athletic program, including the policies and procedures relating to sportsmanship and the conduct of activities in the school. The CIAC “Class Act” standards will be used in all CIAC contests. The CIAC Standards for Sportsmanship as defined in the Class Act program are found at http://ciacsports.com/site/?page_id=10438.

**CONNECTICUT INTERSCHOLASTIC ATHLETIC CONFERENCE
INFORMATION ON BOTH THE GIRLS TEAM AND INDIVIDUAL TENNIS TOURNAMENT**

Please note the change in filing the Team tournament entry form and reporting scores.

The following dates are important for the Girls Team Tennis Tournament:

1. Saturday, March 30, 2024 – Matches cannot be added after this date.
2. Saturday, March 30, 2024 – Request for Change of Division Form Due via the password-protected online eligibility center – optional.
3. Monday, May 20, 2024 – 12:00 Noon – TEAM ENTRY ROSTER FORM DUE via the password-protected online eligibility center.
4. Wednesday, May 22, 2024 – **Scores of matches not reported may be counted as losses.**

Committee will meet on Thursday, May 23 at 8:00 a.m. for tournament pairings.

5. Team pairing and ranking information will be available on the CIAC web site. Information will contain sites, dates and times of matches as well as opponents.
6. Friday, May 24, 2024 – Team tournament opening round / First round
Saturday, May 25, 2024 – Rain date for opening round / First round
Sunday, May 26, 2024 – Rain date for opening round / First round
7. **TOURNAMENT DIRECTOR** – John Reisert, Fairfield Ludlowe High School
Cell – (203) 767-6537
Email – jreisert@fairfieldschools.org

The following dates are important for the Girls Individual Tennis Invitational:

1. Wednesday, May 22, 2024 – INDIVIDUAL ENTRY FORMS must be submitted via the password-protected online eligibility center – no later than this date.
2. Sunday, June 2, 2024 – **Individual Invitational begins at Conard High School**

2024 CIAC GIRLS TEAM TENNIS TOURNAMENT

Sponsored by Wilson

The 53rd Annual 2024 CIAC Girls Tennis Tournament will be conducted as two separate and distinct tournaments. One will be contested as a **Team Tournament** and the other contested as an **Individual Invitational Tournament**. Please read all the information about each of these tournaments.

1. The 2024 Girls Tennis **TEAM TOURNAMENT** will be operated in four divisions. Placement of teams has been based on the 2022-23 girl enrollment in grades 9-12. Tournament divisions are available on the girls tennis page at ciacsports.com.

LL Division – 638 and over
L Division – 402-637
M Division – 275-401
S Division – up to 274

2. **Authority** – The decision of the Girls Tennis Committee relative to the operation of the tournament shall be final.
3. **Balls** – Each team will be required to bring seven (7) cans of yellow WILSON balls to the first round matches.
4. **Breaks Between Sets** – No break shall be held between the first and second set. Coaching by the head coach on changeovers throughout the state team tournament may take place. A ten-minute break must occur if requested by any player between the second and third set. During the break coaching may take place.
5. **Cancelled Regular Season Matches** – A cancelled game shall not count for tournament qualification or rating unless the principals of the member schools submit a cancelled game/forfeit form found in the CIAC Handbook. Failure to do so will result in the match being declared “no contest”.
6. **Change of Division Request** – Any school wishing to participate in a higher division must submit via the password-protected online eligibility center – a change of division request form by April 1, 2024. Once a change of division has been made the school will be required to remain in that division for two (2) years.
7. **Coach or Supervisor** – Each team MUST be accompanied by the team coach or school faculty member duly appointed by the school principal. Failure to comply with this regulation could result in a team forfeit.
8. **Dates – Tournament**

Friday, May 24, 2024	Qualifying round and first round (16) for teams with no opening round
Saturday, May 25	First round (16) for those with Opening round matches
Sunday, May 26	Rain date to finish First round (16) matches
Tuesday, May 28	Quarter-finals
Wednesday, May 29	Semi-finals
Thursday, May 30	Finals (Sites TBA)
Friday, May 31	Rain Date
Saturday, June 1	Rain Date

Note: If rain cancels matches, two rounds may be scheduled on the same day. In the event of inclement weather for the quarter-finals and later rounds, the affected teams have the option of scheduling the match at an indoor facility. The indoor court surface must be consistent with outdoor hard court surfaces, e.g., Hartru, carpeted and grass surfaces are not permitted. The cost is to be shared by the two competing teams.

9. **Entry Fee** – There will be a \$100 entry fee for every school that enters a team in the tournament. Checks are to be made payable to CIAC and mailed to 30 Realty Drive, Cheshire, CT 06410. If a team does not qualify for the tournament the entry fee will be returned. If a school needs an invoice in order to pay its tournament fee, one can be downloaded by using the “Generate Tournament Invoice” link under the girls tennis options in the password-protected online eligibility center.

10. **Entry Form**

- a. **A Team Roster** can be submitted on the online eligibility center or the submit scores/forms option under the CIAC for coaches menu at ciacsports.com no later than Monday, May 20, 2024.

List all matches scheduled to be played throughout the season on the Team Entry / Schedule Form. All scores of matches played shall be completed and entered online on the day of the match as soon as possible following the match's completion.

- b. Failure to file a roster/entry form by Noon, Monday, May 20, 2024 may result in disqualification.
- c. ANY MATCH SCORE NOT SUBMITTED BY Wednesday, May 22, MAY BE COUNTED AS A LOSS.
- d. All matches to be considered for tournament ranking must be listed on the Team Schedule/Entry Form.
- e. Member schools must make every effort to complete their season as scheduled, including make-up games. Any effort to gain an advantage in tournament play by not playing a game is unacceptable and is subject to action by the CIAC Board of Control. Cancellation of any regular season contest/make-up games to play in a league tournament will not be allowed.
11. **Food and Beverages** – Teams must provide their own food and beverages at the sites. Don't count on the availability of either food or beverages at the sites. Carry out what you carry in please.
12. **Forfeits During Tournament** – A team match will consist of seven (7) points determined by playing four singles and three doubles matches. A team not having personnel to contest each of the seven points will forfeit a point each time they fail to put a player or players on the court to contest that point.

13. **Late Entry Policy**

- No tournament entries will be accepted after the established deadline except those approved by the CIAC Board of Control.
- Corrections requested by a school to an entry form that was submitted by the established deadline but prior to seeding/pairing data being published on the web site, will be assessed a fee of \$50 per correction to a maximum of \$250.
- All requests for corrections must be submitted on a support ticket via the online eligibility center. **No phone request will be considered.**

Tournament Regulations Violations – If a school fails to comply with tournament regulations and such requires the CIAC tournament sports committee, central office staff, or the CIAC Board of Control to redo any portion of the tournament pairings or such non-compliance adversely impacts the management of the tournament, an administrative violation fee of \$500 will be imposed upon the school before entry into the tournament will be allowed.

14. **Last Date to Count for Qualifying** – All matches to count toward qualifying must be submitted on the web site by Wednesday, May 22, 2024. Matches played after this date and time will not count toward qualifying.
15. **Matches – Sets** – Team matches will consist of seven points contested by playing four singles and three doubles matches. All singles and doubles matches will be decided by playing two out of three sets with a twelve (12) point tie breaker if tied at six (6) all in a set. **All seven (7) matches must be played to completion.**
16. **Matches Per Day** – Teams will be required to play no more than two team matches in one day. Teams will be required to play on consecutive days unless there is postponement due to weather or other unforeseen emergencies.

17. **Order of Play** – Each team will be required to have all singles matches either played or on the courts playing before any of the team’s doubles matches may be started. Play will be continuous from first round matches through the quarter-final round matches. Each player will be entitled to a forty-five (45) minute break between matches. For three (3) set matches the two hour recovery rule will be in effect.

18. **Pairings Information**

a. The pairings for each division will be:

<u>Round One</u>	<u>Quarter-finals</u>	<u>Semi-finals</u>	<u>Finals</u>
1 vs 16			
8 vs 9	1 vs 8		
		1 vs 4	
4 vs 13			
5 vs 12	4 vs 5		1 vs 2
2 vs 15			
7 vs 10	2 vs 7		
		2 vs 3	
3 vs 14			
6 vs 11	3 vs 6		

b. If more than sixteen teams qualify, the following qualifying pairings shall be used.

<u>If 17 teams</u>	<u>If 18 teams</u>	<u>If 19 teams</u>	<u>If 20 teams</u>
16 vs 17	15 vs 18	14 vs 19	13 vs 20
	16 vs 17	15 vs 18	14 vs 19
		16 vs 17	15 vs 18
			16 vs 17

c. Announcements of rankings and pairings will be made by 3:00 p.m. on Thursday, May 23 via the CIAC web site – www.ciacsports.com .

d. The ranking of teams will be determined by the percentage method.

e. Teams having the same winning percentage will be ranked using this procedure.

- 1) Total wins
- 2) Head-to-head
- 3) By lot

19. **Postponements** – Team matches postponed for whatever reason will be played on the next possible date.

20. **Protest** – Protests involving “Tournament Regulations” and/or match play will be adjudicated by the divisional Tournament Director, the Committee Chair and a CIAC Executive staff member.

21. **Qualification Standards**

a. Only CIAC member schools may enter these tournaments.

b. To be eligible for consideration a team must play a minimum of **ten (10) matches** and have won **40% or more of the total matches scheduled**.

- c. Only matches played with CIAC member schools or eligible out-of-state schools shall be considered. Out-of-state schools must be members of their state athletic association and must be approved by their state department of education.
 - d. Only the first two matches against the same opponent will be counted. No matches played after Wednesday, May 22, 2024 will be counted. Scores must be submitted via the password-protected online eligibility center.
 - e. Matches played with non-member Connecticut secondary schools shall not be considered in the rating of teams.
22. **Reporting Scores** – THE COACH OF EACH TEAM ADVANCING TO THE NEXT LEVEL OF PLAY MUST TELEPHONE THE DIVISION DIRECTOR AND THE TOURNAMENT DIRECTOR.

REPORT THE SCORES OF MATCHES PLAYED AT THE SITE IMMEDIATELY FOLLOWING THE CONCLUSION OF PLAY. (BY 7:00 P.M.)

CLASS LL	John Reisert, Fairfield Ludlowe	C – (203) 767-6537
CLASS L	Maureen Maher, Newtown	C – (203) 733-7656
CLASS M	Michael Dudis, Rocky Hill	C – (860) 402-1954
CLASS S	Paula Fitzgerald, Westbrook	H – (860) 399-2481 / C - (860) 510-2360

FAILURE TO COMPLY WITH THIS REGULATION SHALL RESULT IN A \$50 FINE.

23. **Rules**

- a. All matches will be governed by the USTA rules of tennis.
- b. All matches will be the best two out of three sets. **If two matches are played on one day, then the first match will be 2 out of 3 sets with a super tie-breaker (first to 10 by 2 points) used for third sets.** The winning team advances, the losing team is eliminated.

24. **Schedule – Regular Season** – A complete schedule of regular season matches must be submitted via the password-protected online eligibility center. Games cannot be added to schedule after March 30, 2024.

25. **Sites** – All rounds, except the finals, will be played at the site of the higher ranked school. **Courts** – In the event that a **higher seeded school has fewer than four (4) courts, and more than two teams competing, the home court will be shifted to the next highest seeded school meeting the criteria.**

Final round matches will be played at the higher seed. When the pairings information is released on Thursday, May 23, 2024, site designations will be included. Information will be on the CIAC web site – www.ciacsports.com . **EVERY HOST SITE MUST PROVIDE A SITE DIRECTOR TO GREET COMPETING SCHOOLS AT LEAST 30 MINUTES PRIOR TO SCHEDULED MATCH TIME, INCLUDING QUALIFYING ROUNDS.**

26. **Team Scores** – Seven points will be contested in each team match. The team winning the most points out of a possible seven advances. **ALL SEVEN (7) MATCHES SHALL BE COMPLETED. A VIOLATION OF THIS RULE MAY RESULT IN DISQUALIFICATION.**

27. **Team Composition**

- a. Each team will be required to contest four single matches and three doubles matches with a total of ten (10) players.

- b. SINGLES PLAYERS MUST BE PLAYED IN DESCENDING ORDER OF ABILITY. DOUBLES TEAMS MUST BE PLAYED IN DESCENDING ORDER OF ABILITY. VIOLATIONS OF PLAYERS' POSITIONS COULD RESULT IN FORFEITURE.
 - c. Teams not having enough players to play four singles and three doubles may play the match but will forfeit in the following order: In singles the fourth singles, then the third, then the second, etc.; in doubles the third doubles, then the second, etc.
 - d. Any player having played a minimum of ten (10) matches at a specific singles or doubles position is required to play in that position for the team tournament. Any alterations may not be for strategic advantage and must be approved by the tournament director.
 - e. **Once tournament play begins, players competing as singles or doubles must play singles or doubles throughout the entire tournament. Players will be committed to singles play or doubles play once they have played their first match in the tournament. The team tournament line-up must be consistent with the submitted line-up from the opening round on.**
 - f. **Any player missing any portion of the tournament from the quarter-finals on may not return to tournament play. Appeals may be submitted for Covid related issues.**
 - g. NOTE: Line-up changes can ONLY be made in case of injury or illness, in consultation with the Meet Director.
28. **Time of Matches** – Times for each of the matches will be part of the pairings information released on Thursday, May 23, 2024 on the CIAC web site – www.ciacsports.com . Generally all matches will begin at 3:00 p.m. Note this is general information and not absolute.
29. **Transportation Emergencies**
- a. If a transportation problem should arise, the coach is to telephone the site director.
 - b. If notification of the transportation problem is not made a forfeit may result. Decision to be made by the tournament director and a CIAC staff executive.
 - c. If there is not adequate time for warm-ups (**20 minutes**) or if there is a chance the match will extend into darkness, the match will be rescheduled for the next day.
30. **Site Availability** – ALL QUALIFYING SCHOOLS SHALL MAKE AVAILABLE THEIR RESPECTIVE HOME COURTS AND RESTROOM FACILITIES FOR TOURNAMENT USE.

2024 CIAC GIRLS INDIVIDUAL TENNIS INVITATIONAL

Sponsored by Wilson

2024 Girls State Tennis Tournament Invitational

Tournament Director:

John Reisert, Fairfield Ludlowe High School, 785 Unquowa Road, Fairfield, CT 06824

Cell – (203) 767-6537 / Email – jreisert@fairfieldschools.org

Please note: Only coaches or school officials can contact the tournament director. Players and parents must go through the coach or school officials to contact the tournament director.

The CIAC Girls Tennis Committee has approved the 2024 Girls State Tennis Tournament Invitational as its culminating event. This tournament will showcase the top 64 **singles players and top 32 doubles teams** in the state.

Criteria for Selection – The Invitational seeks the best players in the state with representation from all leagues, divisions and sizes of schools. Coaches will nominate singles or doubles players for consideration. The top two (2) singles players and top two (2) doubles teams are eligible for nomination if they have played a minimum of eight (8) matches or 50% of the team’s scheduled matches in that position. The Girls Committee will ultimately determine the singles and doubles entries and reserves the right to invite a wild card entry as well as a substitute list. The Girls Committee will make the seeding and draws. Players will be selected on the basis of record, quality wins and losses, seniority and, in some cases, rankings. League representatives will also give input.

Nomination Process – Coaches can nominate their #1 and #2 singles players and #1 and #2 doubles teams to be considered for the Invitational Tournament. The nomination form is located on the CIAC website with other tournament material. A nominee must have played a minimum of eight (8) matches or 50% of the team's scheduled matches in that position, with the same partner (doubles). The nominee should have a minimum of 60% winning average at #1 or 75% at #2. Nomination forms are due by **Wednesday, May 22, 2024**. **The selection process will take place on Thursday, May 23, 2024**. **Please contact the Tournament Director(s) (coaches or school officials) if you have any questions.**

Girls on Boys Teams – Girls who participate on boys’ teams because the school **does not offer a girls program** in that sport, may enter either the boys’ or the girls’ tournament, but not both. **Girls who choose to participate on a boys’ team when the school offers a girls’ team in that sport, may only enter the boys’ tournament.**

Coaches / Faculty Members / Parents – EACH CONTESTANT IN THIS INDIVIDUAL MUST BE ACCOMPANIED BY THE TEAM COACH OR SCHOOL FACULTY MEMBER DULY APPOINTED BY THE SCHOOL PRINCIPAL. FAILURE TO COMPLY WITH THIS REGULATION MAY RESULT IN A FORFEIT.

Entry Fee – Fifteen dollars (\$15) for each singles player and or \$30 for each doubles team entered must be sent to the CIAC, 30 Realty Drive, Cheshire, CT 06410. If a school needs an invoice in order to pay its tournament fee, one can be downloaded by using the “Generate Tournament Invoice” link under the girls tennis options in the password-protected online eligibility center.

Entry Form

- A. **Individual Invitational Nomination Form** must be submitted via the password-protected online eligibility center – no later than 7:00 p.m., Wednesday, May 22, 2024.
- B. Matches played after Wednesday, May 22, 2024 will not count. Do not include them in the report or the calculations to determine the win record.
- C. **A player will not be seeded and permitted to participate in the individual invitational if the nomination form is not filed by the deadline of Wednesday, May 22, 2024.**

Matches that Qualify

- A. Only regular season play will be counted toward meeting the qualifying standard.
- B. In leagues where a singles player repeats during a match in doubles, only the singles match counts toward the players' record.
- C. Only the first two matches against the same opponent counts toward the record.

Number of Entries Per School – A school may nominate **one (1) #1 singles player and one (1) #2 singles player** who meet the minimum qualifying standard and **one (1) #1 and one (1) #2 doubles team** who meet the minimum qualifying standard in the Individual Tournament.

Singles or Doubles - No entrant may play in both singles and doubles.

Location – Conard High School

Dates and Times – Note – Rain Dates may cause adjustments in schedule.

Sunday, June 2	Round of 64 and 32 for singles. Start time Noon. Report times will be posted.
Monday, June 3	Round of 32 doubles. Noon, starting with 12 matches; 1:30 pm remaining 4 doubles Matches and 8 round of 16 singles. 3:00 pm Round of 16 doubles and Quarter-final Singles after appropriate rest.
Tuesday, June 4	Noon – Round of 16 doubles, boys and girls; 1:30 pm remaining 4 doubles teams and semi-finals, singles. 3:00 pm semi-finals, doubles..
Wednesday, June 5	Finals – 3:30 p.m.
Thursday, June 6	Rain date
Friday, June 7	Rain date

2024 Girls Tennis Schedule – Must be submitted via the password-protected online eligibility center. Failure to submit schedule of games may result in disqualification for the tournament. Games cannot be added to schedule after March 30, 2024. Member schools must make every effort to complete their season as scheduled, including make-up games. Any effort to gain an advantage in tournament play by not playing a game is unacceptable and is subject to action by the CIAC Board of Control. Cancellation of any regular season contest/make-up to play in a league tournament will not be allowed.

2024 Girls Tennis Change of Division – Any principal desiring a change to a higher division must make a request to the Girls Tennis Committee via the password-protected online eligibility center no later than Saturday, March 30, 2024. Schools electing to move up a division must remain in the division for a period of two (2) years.

GIRLS TENNIS TEAM ROSTER FORM – Can be submitted on the online eligibility center or the submit scores/forms option under the CIAC for coaches menu at ciacsports.com by Monday, May 20, 2024. Report all matches won or lost with member schools online on the day of the match as soon as possible following the match's completion. Date of last match to count is Wednesday, May 22, 2024. Scores for all matches played should be completed and reported via the online eligibility center, the "submit scores/forms" option of the CIAC for Coaches menu at ciacsports.com, or the submit scores button in our ciacmobile.com mobile site by Wednesday, May 22, 2024, by 7:00 p.m. Entering scores at ciacsports.com or ciacmobile.com requires either a coaches or scorekeeper's access code, those codes are managed via the online eligibility center and can be retrieved from a school's athletic director. All matches cancelled should be reported on the tournament entry in place of score. Principals must file cancelled game/forfeit form if match is to be counted.

If your team qualifies for tournament play, your courts must be made available for CIAC tournament play.

ALL REGULAR SEASON TEAM SCORES MUST BE REPORTED TO THE CIAC OFFICE IMMEDIATELY FOLLOWING THE MATCH, NOT LATER THAN MAY 22. THIS INCLUDES TEAMS THAT DO NOT QUALIFY FOR THE TOURNAMENT.

Team Tournament Roster – Do not list the same player in the single ladder and double ladder – even though you may change the player to singles OR doubles before their first match. List all members of your team – a player not listed will NOT be permitted to compete in the tournament. Players will be played in the order of their listing.

Entry Fee of \$100 must be mailed to the CIAC office, 30 Realty Drive, Cheshire, CT 06410

GIRLS INVITATIONAL NOMINATION FORM – Nomination forms for each singles or doubles entry must be submitted via the password-protected online eligibility center by Wednesday, May 22, 2024.

CERTIFICATIONS/COACHING CERTIFICATIONS

- Coaching Education Overview: Required coaching certifications, including medical certifications, can be found at this link: <http://www.ctcoachinged.org/>
- Information on Coaching Permit Renewal for the State of Connecticut can be found at: <https://portal.ct.gov/SDE/Certification/Coaching-Permit-First-Time-Issuance>
- Temporary coaching permit application can be found at this link: https://portal.ct.gov/-/media/SDE/Certification/Forms/ed_186.pdf
- 5 Year coaching permit application can be found at this link: https://portal.ct.gov/-/media/SDE/Certification/Forms/ed_185.pdf
- Coaching Course Registration: <http://www.ctcoachinged.org/>
- Sudden Cardiac Arrest Renewal: https://portal.ct.gov/-/media/SDE/Certification/Coaching/coaches_sudden_cardiac_arrest_awareness_annual_review.pdf?la=en
- Information on concussion training and certification can be found at this link: <http://www.ctcoachinged.org/concussionpage.html>
- Concussion Renewal Form for Coaches: <https://caadinc.org/2023-24ConANNRev.pdf>
- Mandated Reporter Training: <https://portal.ct.gov/DCF/Mandated-Reporter-Training/Home>
- EpiPen Training: <https://cprtrainpro.com/epi-pen-training>
- Coaches Guide to Dehydration and other Heat Illnesses: <https://www.nata.org/sites/default/files/heat-illness-parent-coach-guide.pdf>
- Heat Illness Legislation for Coaches, Parents and Students: <https://www.cga.ct.gov/2021/ACT/PA/PDF/2021PA-00087-R00HB-06492-PA.PDF>
- Exertional Heat Illness Review for Coaches: <http://www.caadinc.org/23-24HeatRev.docx>

Volunteer Coaches – The State of Connecticut Department of Education does not distinguish between volunteer or paid coaches when considering certifications or responsibilities. All coaches who are responsible for or instruct students in any way must follow Connecticut State Law for certifications and responsibilities. Therefore, volunteer coaches are required to obtain the same certifications as all other coaches.